

2010 DI Users Pre-Conference: Tentative Agenda

Time	Collector Trauma CVW Registry	Collector Trauma CV4 Registry	NTRACS Trauma Registry	Outcomes Registry
8:30- 8:45	Registration, Introductions, Overview	Registration, Introductions, Overview	Registration, Introductions, Overview	Registration, Introductions, Overview
8:45-10:15	Access the Registry module Define and create accounts for accessing the software. Perform diagnostic checks Change colors and fonts Define and set up system options. Customize selected fields: data entry defaults, editing popup menus/pick lists, adding custom data elements. Create user-defined filter questions Edit the facility setup.	Access the CV4 Admin and Registry modules. Define Roles and create Users and Accounts for Accessing software Select password parameters Configure and use the audit log Customize selected fields: data entry defaults, editing popup menus/pick lists, adding custom data elements. Edit System Setup to define collection parameters and user-defined filters.	Access the NTRACS Admin and Registry modules. Define and create Roles, Users and Accounts for accessing software Select password parameters Configure and use the audit log. Customize selected fields: data entry defaults, editing popup menus/pick lists, adding custom data elements. Edit the System Setup to define collection parameters (i.e., physician timeliness) Configure the zip code lists Configure the QA Manager	Access the Outcomes Reg & concepts overview Accounts Peer Review Process Issue Evaluation Basic Configuration Interfaces with Trauma Registry
10:15-10:30	Break	Break	Break	Break
10:30-12:00	Access the Collector Registry module. Manage records: add, edit, delete, renumber Navigate through records, screen by screen Browse multiple records at one time Perform validity checks Data entry Exercises	Access the Collector Registry module. Manage records: add, edit, delete, Navigate through records screen by screen Define and perform validity checks Data entry Exercises	Access the NTRACS Registry module. Manage records: add, edit, delete, Navigate through records, screen by screen Define and perform validity checks *	Data Entry QA Process & Outcomes
12:00-1:00	Lunch	Lunch	Lunch	Lunch
1:00- 2:00	Excel Basics & Practice	Excel Basics & Practice	Excel Basics & Practice	Customization - Additional Filter Identification - Referral Letter Contact List - User defined issues - Meeting and Attendees
2:00- 2:15	Break	Break	Break	Break
2:15 - 3:15	Analyzing Data Requests	Analyzing Data Requests	Analyzing Data Requests	Referral Letters - Basic Concepts -Customization
3:15-3:30	Break	Break	Break	Break
3:30-4:30	Set-up and use of DI RW * - Built-In Reports - Basic Queries - Gather overview -User-defined Reports	Set-up and use of DI RW* - Built-In Reports - Basic Queries - Gather overview -User-defined Reports	Set-up and use of DI RW* - Built-In Reports - Basic Queries - Gather overview -User-defined Reports	Reports Introduction - Running Reports - Standard Reports
* If time permits, overviews will be included for: User-defined reports, calculation queries, Gather specification and Coded Variables				